



Republic of Ghana

Consulate-General of the Republic of Ghana in Sydney

with jurisdiction in New South Wales, Queensland, Victoria, South Australia & Tasmania
OPEN MONDAY, TUESDAY, WEDNESDAY, THURSDAY & FRIDAY 9.30am – 2pm

INSTRUCTION SHEET: REQUIREMENT FOR A GHANA VISA - TOURIST/BUSINESS/OTHER

Business	Tourist/ Visit	Check	
X	X		An Australian or New Zealand passport valid for at least the period of intended visit. Should you be travelling on another passport then proof of residency in Australia is required.
X	X		A visa fee must be paid in Cash or Bank Cheque payable to "Consulate of Ghana in Sydney". Payment is to be in Australian Dollars. Visa fees are non-refundable. Personal cheques are not acceptable. * Single Entry – non-urgent (6 working days) A\$140 Single Entry – express (3 working days) A\$280 Multiple Entry – non-urgent (6 working days) \$A200 Multiple Entry – express (3 working days) A\$340 <u>Urgent processing within 3 days or processing within 24 hours/same day is strictly subject to approval and by appointment. Urgent fees apply. Please NOTE 'days' means the Consulate office working days **</u>
X	X		Official Visa Application Form in Duplicate: (1 original, 1 photocopy. All the signatures to be originals.)
X	X		Personal History Form in Duplicate. (1 original, 1 photocopy. <u>All the signatures to be originals.</u>) Note:- Question 14 refers to the country you normally reside in.
X	X		2 recent passport sized photographs, glue these to each Visa application. Note, Consulate has a passport camera facilities and passport photos are charged at \$20.
X			Letter of recommendation stating purpose of visit and confirming financial support for visit from Applicant's Employers and/or Sponsors.
X			Letter of Invitation from a person or organisation in Ghana stating purpose of visit
			Letter of Guarantee from Applicant's Parents/Guardians (if applicable) in duplicate
X	X		Evidence of work or residency entitlement in Australia, New Zealand, PNG, Fiji, Solomon Island, Nauru, Kiribati, Vanuatu, Tonga – if utilising a passport which is not from one of these countries.
X	X		Current Vaccination Certificate against Yellow Fever (photocopy of page in in vaccination booklet showing date of vaccination)
X	X		Itinerary from the Travel Agent, and/or ticket number. Information to include details of accommodation in Ghana.
X	X		Return paid <u>Platinum Express</u> or <u>Express Post (Guaranteed Next Day Delivery)</u> envelope if you are not collecting your visa in person.***

ALLOW 6 CONSULATE WORKING DAYS FOR PROCESSING

EXCLUDING DELIVERY TIME

Please note:

- * For applicants outside Australia, payment to be by Bank Draft in Australian Dollars or by electronic funds transfer. Please contact the Consulate.
- ** Our visa working days are Mon, Tue, Wed, Thurs, Friday – 9:30am to 2pm, except Ghana & Australian Public Holidays and as directed by Consul
- *** Our office is located inside the Guaranteed Next Day Delivery area, however Express Post envelopes are given priority when sorted – postal applicants are advised to use a **Platinum Delivery** envelope from Australia Post and enclose another self-addressed Platinum envelope for return.

Level 7, AWA Building
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Mr Justin Betar
Honorary Consul for Ghana, Australia
with Jurisdiction in New South Wales
Queensland, Victoria, South Australia & Tasmania

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For Official Use	
Visa No
Type of Visa
Date of Issue
Charges
Receipt No
Signature of Issuing Officer



**Glue
Passport
Photo
here**

Application for Ghana Entry Permit/Visa
GHANA CONSULATE-GENERAL, SYDNEY – AUSTRALIA
With Jurisdiction in NSW, VIC, QLD, SA & TASMANIA

INSTRUCTIONS

1. This form must be completed in **Duplicate** and in **Capital Letters** and submitted (together with Two (2) recent passport-size pictures) within at least ten (10) Consulate Business days before the intended date of departure, unless urgent issue of visa sought.
2. Full names and Addresses of references in Ghana should be stated (including telephone number, if available).
3. Any information stated on the Form and subsequently found to be incorrect may render Entry Permit/Visa void.
4. Applicants applying by post should provide Platinum Express or Express Self-Addressed envelopes.

1	(a)	Surname	First Name(s)
		Previous Name (if applicable):	
	(b)	Birth Date	(c) Place of Birth
	(d)	Nationality	(e) Former Nationality (if any)
	(f)	Passport No	(g) Date of Issue
	(h)	Place Issued	(i) Expiry
2		Professional / Occupation	
3	(a)	Business Address Tel. No. in Aust. EMAIL
	(b)	Residential Address Tel. (mobile) No. in Aust. Email
4	(a)	Date of Departure from Country of Residence	
	(b)	Date of Arrival in Ghana	
	(c)	Date of Departure from Ghana	
	(d)	Number of visits to Ghana during period, Single or Multiple:	
5	(a)	Travelling by: Air:..... Sea: Land:.....	(b) Do you have a return ticket? Yes / No
	(c)	Ticket No.	(d) Financial means at Applicant's disposal
6		Purpose Business:..... Tourism:..... Employment:..... Official:..... Study:..... Other (please specify)	
7	(a)	Names & Addresses of two References in Ghana:	
	(i):		
	(ii):		
	(b)	Your address while in Ghana (Post Box not acceptable)	
8		EMPLOYMENT ONLY	Name & Address of Employer in Ghana
9		Duration of Stay in Ghana:..... days/months	Date of Last Visit to Ghana:.....
10		Applicant's Signature	Date:

APPLICANT'S PERSONAL HISTORY

1	Surname:
2	Other Names (Maiden Name, Aliases):
3	Occupation:
4	Place of Birth:
5	Date of Birth:
6	Permanent Residential Address:
7	Present Address:
8	Academic Background (Last School Attended):
9	Employment History:
10	Previous Travel to Ghana:
11	Criminal Record:	Yes - Please provide further information No
12	Marital Status:
13	Purpose of Travel:
14	Name & Address & Telephone No: of Personal Reference in Country of Residence
15	Reference in Ghana:
16	Desired Length of Stay in Ghana:
17	Proposed Date of Departure from Country of Residence
18	Remark(s) if any:

I Certify That The Foregoing Is A Complete And True Statement

Date

Signature